



Instructions for buying a licence on the Olympic Committee's Suomisport

1. Go to www.suomisport.fi and click on "Log in".
2. To start creating your account or to log in, enter your email address or phone number to which you can receive SMS messages. If you are the guardian of a minor: use your own contact details.
3. If you used your email address, you will receive an email with a link to continue creating your account. If you used your phone number, you will receive an SMS with a login code to continue creating your account.
4. Enter the rest of the information needed to create an account and click "Create account". **Guardian of a minor child: use your own information.** *(As Suomisport sells sports licences and insurance and manages competition rights, it is important that the personal identification number of the athlete registering with the service and the parents of underage athletes can be identified. The identification number will not be visible in the system except to the system administrator for the purpose of correcting failures and, in the case of insurance or accident, to the insurance handler.)*
5. Once you have created your account, you will see your profile.
6. Click "To purchase" to start the purchase.
7. Suomisport will ask you "What are you intending to buy?". Select "Licence/pass or licence/pass with insurance".
8. Choose whether you are buying a licence for yourself or for your child. If you are buying a licence for your child, you will first be asked to fill in your child's details.
9. Search for the sport for which you are primarily purchasing a licence. When purchasing an SCL licence product, you can choose either Cheerleading or Cheerdance.
10. You can see the age-appropriate licences available for the sport you have chosen for you/your child. Select the licence you want.
 - Suomisport offers the right licenses based on the birth date of the selected profile when you're buying a license.
 - The available licence products are insured competition licence, hobby licence, coaching licence, team leader licence and judging licence.
11. Choose your club. Your competition rights are tied to the club you choose.
12. You can buy Pohjola Vakuutus Oy's Sporttiturva insurance with the licence. If your personal insurance covers the sport of cheerleading and competition in the sport (competition licences), you can choose not to get insurance.
13. If you have selected a licence product with insurance, the system will then automatically offer the Sporttiturva insurance product to be linked to the licence product. Insurance type and price is automatically determined by age and the licence product selected. Once you have selected the insurance product, you will be taken to the summary page. If you have selected not to have insurance - the system will at this point take you straight to the summary page.
14. Check the summary to make sure everything is in order. If necessary, you can change the choices you have made by clicking on the items in the summary. When everything is in order, click on "Looks good, let's



continue to pay". You will then be asked to complete your address details if they are not already in your profile.

15. Select your preferred payment method and proceed to make the payment.
16. Make the payment using the payment method of your choice and then return to the seller's service. You will receive payment details for your purchase in your email and you will always see the details of the licence and insurance you purchased in your profile. You can also find the payment receipt in the licence and/or insurance details of your profile.

For issues and questions related to the Suomisport system, Sports-IDs and malfunctions - please contact Suomisport technical support: suomisport@olympiakomitea.fi.

For questions regarding SCL licences and products, please contact the Finnish Cheerleading Federation: office@scl.fi.